

Scarborough and District Committee Meeting MINUTES



Date:	04 May 2021
Present:	Stuart Norton (Chair), Martyn Tebb, Oli Haire, Mark Lezemore, Dave Wilkinson, Joy Norton
Apologies:	Kirsty Labuschagne
1. Matters arising from previous meeting/minutes (Not covered on Agenda)	<p>1a. Proposed that we should give a physical item of appreciation for John Vinten & Martin Stirling. A framed certificate. *ACTION: Stuart to look at costs. £40-50 Each. Alternative to print ourselves and buy a frame agreed. (Stuart & Oli to make a certificate).</p> <p>ACTION: Dave to arrange to perform a swamp test on buoyancy aids.</p> <p>Equipment to be reviewed once access is allowed. Priority is to ensure we have BAs and safety is available.</p> <p>Old boats to be advertised for sale at lake sessions.</p> <p>ACTION: Improver Trophy to be retrieved (Oli)</p> <p>Use of Helmets – Coaches discretion but all beginners to wear helmets. Risk assessment needs to be updated.</p>
2. BCU leadership guidelines for unqualified or out of date leaders.	<p>Guidelines: Minimum requirements are safeguard training & first aid training.</p> <p>*ACTION: BC safeguarding online course (30 minutes) – Confirm costs (Joy)</p> <p>*ACTION: See if a club course (4 hours) can be arranged for leaders/coaches/committee (Oli) – possibly with a rescue session in second half day.</p> <p>*ACTION: Leader/coach spreadsheet to be updated and circulated prior to next meeting(Oli/Dave).</p>
3. Publicity & Paddles Up!	<p>Continue with current levels on FB and emails. Consider additional Advertisements in Mid May depending on bookings at that stage.</p> <p>*ACTION: Email poster to members requesting them to post if they can.(Martyn)</p> <p>Could also use Scarborough buy & sell section FB.</p>

<p><u>4. Committee Updates</u></p> <p>4a correspondence Updates (Secretary – Martyn)</p>	<p><u>Membership</u> 2020/21: Membership was 52. 2021/22: Webcollect current renewals 36, new members 9. Note: 3 waiting payment bank transfer, 1 member to be added to family membership. Total 49 Members.</p> <table border="1" data-bbox="470 324 901 436"> <thead> <tr> <th></th> <th>Adult</th> <th>Junior</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Male</td> <td>23</td> <td>1</td> <td>24</td> </tr> <tr> <td>Female</td> <td>20</td> <td>5</td> <td>25</td> </tr> <tr> <td>Total</td> <td>43</td> <td>6</td> <td>49</td> </tr> </tbody> </table> <p><u>Course Bookings</u> Paddle Start 01May21: 0 Bookings Paddle Discover 05May21: 0 Bookings Paddle Start 01Jun21: 0 Bookings Paddle Discover 05Jun21: 0 Bookings</p> <p><u>Trip Bookings (next 6 months)</u></p> <p>Canoe Paddle Frodingham (16th May): 2 Bookings Sea Kayak Scotland (25th May): 6 Bookings – 2 more to book Open Boat Expedition Scotland (7th June) : 3 Bookings – 1 more to book Camp, BBQ and Peer Paddle River Ouse, York (17th July): 0 Bookings Caledonian Canal (31July): 1 Booking</p> <p><u>Pending Enquiries</u> Craig Boddy – Open canoe for beginners (Suggested lake in May) Brina Halton – Discover course in SOT Kayak (Suggested Discover 9th June)</p>		Adult	Junior	Total	Male	23	1	24	Female	20	5	25	Total	43	6	49
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<p>4b. Finance update (Treasurer – Mark)</p>	<p>£3590 in bank. Paypal cash TBC.</p> <p>*ACTION: Additional committee member to be authorised for banking (Stuart)</p>																
<p>4c. Coaching update (Oli)</p>	<p>Covered elsewhere.</p> <p>Scarborough college course now just one day rescheduled for 12th May.</p>																
<p>4d. Equipment Update (Dave)</p>	<p>*ACTION: 3 additional large helmets to be purchased (Dave) – also review spray decks (for masters), canoe painters and BAs.</p> <p>1 more master kayak to replace footrests then all six completed.</p>																
<p>4e. Welfare Update (Joy)</p>	<p>DBS Update: Online checks timed out. 7 now up to date. Joy to chase up outstanding checks.</p>																
<p>4f. Social Update (Kirsty)</p>	<p>Events Update: Next meeting.</p>																
<p>AOB</p>	<p>Container roofs: costs will be approx £1k- could we use offcuts from developments (Dave to investigate)?</p>																
<p>Next Meeting</p>	<p>07:30 Thursday 3rd June 2021.</p>																