

Scarborough and District Canoe Club
Committee Meeting
MINUTES



Date:	09 Sep 21
Present:	Stuart Norton (Chair), Martyn Tebb, Mark Lezemore, Joy Norton, Oli Haire, Dave Wilkinson.
Apologies:	Kirsty Labuschagne,
1. Matters arising from previous meeting/minutes (Not covered on Agenda)	<p>1a. Proposed that we should give a physical item of appreciation for John Vinten & Martin Stirling. A framed certificate.</p> <p>*ACTION: Stuart to look at costs. £40-50 Each. Alternative to print ourselves and buy a frame agreed. (Stuart & Oli to make a certificate). Plan at the Christmas Event.</p> <p>*ACTION: Improver Trophy to be retrieved (Oli)</p> <p>*ACTION: See if a club first aid course (4 hours) can be arranged for leaders/coaches/committee (Oli) – possibly with a rescue session in second half day. Oli has contacted 3 First Aid provides, 2 are willing to do it at the lake. Email to register interest.</p> <p>* Container roofs: costs will be approx £1k- could we use offcuts from developments (Dave to investigate)? Can we send an email to the estate to confirm their plans and clubs. Suggest we replace/use one of the sea Cadet's 40ft containers (Stuart to investigate).</p> <p>* ACTION: Review rota and add extra committee member for dates when new courses are arriving. (Stuart & Oli).</p>
2. Planning our winter programme.	<p>Pool sessions, thoughts and plans for winter sessions and running anything at the lake?</p> <p>- 1 Day Explore course on river to prepare for sea kayak (SH)</p> <p>* ACTION: Oli to confirm date as soon as possible.</p> <ul style="list-style-type: none"> - Assessment at lake for sea kayak suitability (DW) - Surf Intro (DW) - Surf award (SH) - Sea Kayak Intro (DW) - Sea Kayak Award (DW) - White Water Static for existing paddlers (DW) - White Water Intro (DW) - Pool Sessions (Breaburn Academy – see Draft document circulated by DW) - Ad-hoc club sessions based on weather/demand <p>*ACTION: Send out members email (MT)</p>

<p>3. Committee Updates</p> <p>3a correspondence Updates (Secretary – Martyn)</p>	<p>Membership 2 new members since last meeting. Total now 56.</p> <p>Survey Only 4 responses. 2 for Sea Kayak, one for SUP and all 4 for Surf Training.</p> <p>Pending Enquiries Ian Richardson - Family has some experience in opens. Want to learn Sea Kayaking. Richard Bashforth - Has some experience from 15 years ago and wife has none. Want to learn Sea Kayaking. Steve Hoste – Did WW with LCC, Paddled annually for 10years, does some surf in SOTs, VHF course, Wants to learn to sea Kayak. Maddy Taylor – Wants to do explore course/Sea Kayak. Helen & Morgan - Leech want to do explore/Sea Kayak. Claire Fussy – Discover standard. Wants to learn Sea Kayaking. Explore course paddlers (Fran, Vivien, Nigel & Steve) all want to learn Sea Kayak.</p>
<p>3b. Finance update (Treasurer – Mark)</p>	<p>*ACTION: Additional committee member to be authorised for banking- in progress (Stuart)</p> <p>*ACTION: Change the webcollect email address to the main club address. (Martyn)</p> <p>£4960 in bank. £14 petty cash. Owed £82.50. £40 Neil Roberts. Sally Bursang. Adrian Cooke £8. Lake Charges for 2021 outstanding.</p> <p>Dave owed £81. Proposed we have a claims process – Mark to email an itemised breakdown.</p>
<p>3c. Coaching update (Oli)</p>	<p>Dates for courses in item 2 to be arranged.</p>
<p>3d. Equipment Update (Dave)</p>	<p>Agreed that we should purchase a second hand sea kayak (without skeg if possible) to make the total to six.</p> <p>Repair of skegs on sea kayaks (3) caused by not retracting when landing. Agreed we should remove rather than repair.</p>
<p>3e. Welfare Update (Joy)</p>	<p>* ACTION: List of status for next meeting. Oli and Chloe outstanding. Re-issued for Mark, Martin S and Kirsty.</p> <p>* ACTION: BC safeguarding online course (30 minutes) – Confirm costs (Joy) - “Introductory Safeguarding” online 45 mins £10 per person. Not worth all committee attending. Gather certificates and see if a proportion of the committee is adequate.</p>

3f. Social Update (Kirsty)	Dave agreed to lead the social events in October. * Christmas meal – Investigate private room event (KL)
AOB	
Next Meeting	Thursday 4 th November 2021. In person at Dave's house.