

Scarborough and District Canoe Club  
 Committee Meeting  
 MINUTES



<b>Date:</b>	11 Jan 2023
<b>Present:</b>	Stuart Norton (Chair), Martyn Tebb, Mark Lezemore, Dave Wilkinson, Oli Haire, Joy Norton, Kirsty Labuschagne.
<b>Apologies:</b>	
1. Matters arising from previous meeting/minutes (Not covered on Agenda)	<p><b>*ACTION: Additional committee member to be authorised for banking- in progress (Stuart)</b></p> <p><b>*Action: Ask Oli to renew affiliation on club portal(Stuart) - Complete.</b></p> <p><b>*Action: Contact FB members re Potential surf intro.(Dave) - Enough people interested £10 on webcollect.</b></p> <p><b>*Action: Contact Lake management for a review of replacement containers(Stuart) - In progress.</b></p>
2.1 AGM Planning	<p>Agreed to hold at Lake using conference room on Saturday midday.</p> <p><b>*Action: Stuart to establish timing to avoid running session and available dates - 1st/22nd April</b></p>
<p><u>3. Committee Updates</u></p> <p>3a correspondence Updates (Secretary – Martyn)</p>	<p><u>Membership</u>          Total now 65. 2 new members: Stephen Cadwallander &amp; John Huntris.          Webcollect: Reached 100 at end of october now 96.          Note: Our Insurance cover is for 70 members.</p> <p><u>Pending Enquiries</u>          No new enquiries.          One pending for Surfing.</p> <p><u>Correspondence</u>          Callum Wilson at Scarborough TEC. Could we run a Kayak session for a class of students. Have requested more details of what they want.</p>

<p>3b. Finance update (Treasurer – Mark)</p>	<p>Gmail account. <b>*ACTION: Add Mark’s mobile number to 2 factor authentication (Martyn)</b></p> <p>£5764.68 in Bank. Pay Pal £1588.75.</p> <p>£2580 outstanding: £2184 lake fees, £296.20 BC , £100 Pool.</p> <p>£4773.23 Balance.</p> <p>Paypal % Fees charges are variable. <b>*ACTION: Review paypal charges set up on webcollect against actual charges (Mark).</b></p> <p>Lake fees were £750-760 (inc VAT) per year for 20 sessions. Current charges are a significant increase. <b>*ACTION: Agreed to query with lake management (Mark).</b></p>
<p>3c. Coaching update (Oli/Joy)</p>	<p>Sea Kayak Award ongoing with Dave next session 22Jan.</p> <p>Interest from Scouts, Oli can take up to 16 on flat water F2 on Scouting permit. Potential lake session April onwards on Saturdays.</p>
<p>3d. Equipment Update (Dave)</p>	<p>Equipment to be checked prior to lake session may require a small amount to replace any worn items.</p>
<p>3e. Welfare Update (Joy)</p>	<p><b>* ACTION: DBS status to be arranged for all coaches and committee members before start of 2023 lake session (Joy)</b></p> <p><b>* ACTION: BC safeguarding online course (30 minutes) – Confirm costs (Joy) - “Introductory Safeguarding” online 45 mins £10 per person.</b> All committee and coaches are required to take course. Committee completed except Mark.</p>
<p>3f. Social Update (Kirsty)</p>	<p>Social events at Cask Inn 24th Jan &amp; 7th Feb arranged.</p> <p>10 pin bowling on 25th Feb.</p> <p><b>*ACTION: Refresh events on Facebook (Kirsty)</b></p> <p>Potential event at Escape Rooms for March.</p>
<p>AOB</p>	<p><b>*ACTION: Reminder to members booked for pool session to book boats (Martyn).</b></p>
<p>Next Meeting</p>	<p>20th February 2023 (Provisionally at Daves)</p>

