

Scarborough and District Canoe Club  
 Committee Meeting  
 MINUTES



<b>Date:</b>	20 Feb 2023
<b>Present:</b>	Stuart Norton (Chair), Martyn Tebb, Mark Lezemore, Dave Wilkinson, Oli Haire, Joy Norton.
<b>Apologies:</b>	Kirsty Labuschagne
1. Matters arising from previous meeting/minutes (Not covered on Agenda)	<p><b>*ACTION: Additional committee member to be authorised for banking- in progress (Stuart)</b></p> <p><b>*Action: Ask Oli to renew affiliation on club portal(Stuart) - Complete.</b></p> <p><b>*Action: Contact FB members re Potential surf intro.(Dave) - Enough people interested £10 on webcollect. Potential to run in April.</b></p> <p><b>*Action: Contact Lake management for a review of replacement containers(Stuart) - In progress.</b></p>
2.1 AGM Planning	<p><b>*Action: Stuart to look at Forge as an alternative Venue as Lake are charging £30/hour for the room. Potentially Monday 3rd, 24th April.</b></p> <p>Stuart will not be standing again as Chair.</p> <p>Dave will not be standing as a committee member again but will continue to lead events already organised.</p> <p>Mark (Treasurer), Oli (Head Coach), Joy (Welfare), Martyn (Secretary), Kirsty ( ) all willing to stand again.</p> <p><b>*Action: Email members to see who might be interested in positions on the committee including Chairman, Treasurer, Equipment Officer and Head Coach (Martyn).</b></p> <p><u>Membership Fees</u></p> <p>Increase Fees by 10% plus round up to be proposed at AGM for 2023/24.</p> <p><b>*Action: Committee reports to be sent to Stuart two weeks prior to AGM and decide who should receive Trophies.</b></p>

<p>2.2 Lake Session Planning</p>	<p><u>Dates</u></p> <p>Starting on Sunday (16th April) then Wednesday evenings.</p> <p><u>Courses</u></p> <p>Paddle Start and Discover to be scheduled. Surf Intro provisionally 9th or 23rd April.</p> <p><u>Coaching Rota</u></p> <p><b>*Action: Oli to put together proposal for dates.</b></p>
<p>3. Committee Updates</p> <p>3a correspondence Updates (Secretary – Martyn)</p>	<p><u>Membership</u></p> <p>Total now 65. Webcollect: now 96. Note: Our Insurance cover is for 70 members.</p> <p><u>Pending Enquiries</u></p> <p>Stewart Beilby for Paddlesport Instructor- Suggest BC course. Huw Davies for Sea Kayak Award - send holding email. One pending for Surfing - send holding email.</p> <p><u>Correspondence</u></p> <p>Callum Wilson at Scarborough TEC. Could we run a Kayak session for 28 beginner students at Wykeham Lake. Received. We should now make a firm proposal: 8 adults at a time with Oli at a cost of £80/session. <b>*Action: Oli to set up a call with Scarborough TEC.</b></p>
<p>3b. Finance update (Treasurer – Mark)</p>	<p>Paypal % Fees charges are variable. <b>*ACTION: Review paypal charges set up on webcollect against actual charges (Mark).</b></p> <p>Lake fees were £750-760 (inc VAT) per year for 20 sessions. Current charges are a significant increase. <b>*ACTION: Agreed to query with lake management (Mark).</b></p> <p>Cash in bank: £6997: £5301 bank and £1695 Paypal. Outstanding bills £2473 (Lake and pool). Balance £4523.</p> <p>Pool Sessions Profit £20.51. No refunds issued.</p> <p>Tim Rosenfield owes £17 for Pool sessions. Stephen Cadwalader owes two subscriptions.</p>
<p>3c. Coaching update (Oli/Joy)</p>	<p>Interest from Scouts, Oli can take up to 16 on flat water F2 on Scouting permit. Two potential lake sessions for 12 scouts April onwards on Saturdays. £10/day/person for hire.</p>

3d. Equipment Update (Dave)	Dave to review spraydecks. Otherwise equipment is serviceable and OK.
3e. Welfare Update (Joy)	<p><b>* ACTION: DBS status to be arranged for all coaches and committee members before start of 2023 lake session (Joy)</b></p> <p><b>* ACTION: BC safeguarding online course (30 minutes) – Confirm costs (Joy)</b> - “Introductory Safeguarding” online 45 mins £10 per person. All committee and coaches are required to take course. Committee completed except Mark.</p>
3f. Social Update (Kirsty)	Review with Kirsty future planning (Martyn)
AOB	
Next Meeting	TBA when AGM date is set.