

Scarborough and District Committee Meeting MINUTES



Date:	22 July 21
Present:	Stuart Norton (Chair), Martyn Tebb, Mark Lezemore, Joy Norton, Oli Haire
Apologies:	Dave Wilkinson, Kirsty Labuschagne
1. Matters arising from previous meeting/minutes (Not covered on Agenda)	<p>1a. Proposed that we should give a physical item of appreciation for John Vinten & Martin Stirling. A framed certificate. *ACTION: Stuart to look at costs. £40-50 Each. Alternative to print ourselves and buy a frame agreed. (Stuart & Oli to make a certificate).</p> <p>*ACTION: Improver Trophy to be retrieved (Oli)</p> <p>*ACTION: See if a club first aid course (4 hours) can be arranged for leaders/coaches/committee (Oli) – possibly with a rescue session in second half day. Oli has contacted 3 First Aid provides, 2 are willing to do it at the lake. Two options: £400 for 6 people at the lake for water based First aid (1 day weekdays) OR in house with St Johns Ambulance approx £400 (tbc) on weekends.</p> <p>Container roofs: costs will be approx £1k- could we use offcuts from developments (Dave to investigate)? Can we send an email to the estate to confirm their plans and clubs (Dave to draft, Stuart to send).</p> <p>* ACTION: Review rota and add extra committee member for dates when new courses are arriving. (Stuart & Oli).</p>
2. Health & Safety Officer	<p>Currently role is shared between specific coaches.</p> <p>*ACTION: Review role description to ensure we have covered the items (Mark).</p>
3. Committee Updates	<p><u>Correspondance.</u> Vivien Mousell & Sophie Rogers asked about Sea Kayak Training. BU asked about H&S officer.</p> <p><u>Membership</u> 2 new members since last meeting. Total now 54.</p> <p><u>Trip Bookings (next 6 months)</u> Caledonian Canal (31July): 2 Bookings.</p>
3a correspondence Updates (Secretary – Martyn)	

Pending Enquiries

Ryan Swaine 20/7/21Wants to attend a come and try session. Suggested dates in august.

Claire Fussy 20/7/21Wants to start paddling again (Sea Kayak).Has paddled before. Suggested dates in august for an assessment.

Joshua Rewcroft 19/7/21Has kayaked in Royal Navy. Would like to gain some BU quals as he is a PE teacher. Assessment planned for 21st July.

3b. Finance update
(Treasurer – Mark)

***ACTION: Additional committee member to be authorised for banking (Stuart)**

***ACTION: Change the webcollect email address to the main club address. (Martyn)**

New Boat	Daniel Petitt	£ 200.00	April 2021
Container keys	Timpsons	£ 20.00	June 2021
Canoe Poles	Escape Watersports	£ 99.98	June 2021
Large Hatch Cover	As Watersports	£ 41.50	June 2021
Carabiner	Not Known	£ 10.42	June 2021
Helmets	Amazon	£ 23.57	June 2021
Spray Decks x 3	Escape Watersports	£ 87.00	June 2021
Throw lines	Amazon	£ 42.95	June 2021
No parking sign	Amazon	£ 5.99	June 2021
Covid Hygiene Products		£ 45.60	May 2021

£4328 in our account.

£81 outstanding: £40 Neil Roberts – to be chased again.

Arrangements at the lake:

1. Car Park can be used again with permit holder stickers.
2. Not landing on Island.
3. We get 10%off in the cafe.
4. We can use all facilities (Ask to unlock if locked).
5. Concern that we could undercut their business. Reassured that our current practice is OK.
6. May build a fence around the containers.
7. Boat park is being moved further down the peninsula.
8. Lake will not be extended within the next 4 years but we may be moved to new lake later.

3c. Coaching update
(Oli)

Explore Course - Steve wants to run Wednesday 4th August.

Discover Course can be run in three sessions.

	<p>*ACTION: We need to consider how we can utilise Adrian Cooke – Oli to review.</p> <p>* ACTION: Organise a Sea Kayak Award training – Plan dates between Oli & Dave.</p> <p>Next session (28th July) will be at the lake but with a Sea Session (Dave/Martin) in addition if there is interest.</p>
3d. Equipment Update (Dave)	<p>Purchases: 3 ex lge helmets. 2 throw lines 6 spray decks. Replacement sea kayak hatch. 2 sets canoe poles. No parking sign. 2 sets of container keys. Steel crabs x 5.</p> <p><u>Water Users Forum - Wykeham Lakes.</u> <u>Concept Proposal – See PDF.</u> Committee are prepared to support. Stuart to discuss further with Dave and lake management.</p>
3e. Welfare Update (Joy)	<p>* ACTION: List of status for next meeting.</p> <p>* ACTION: BC safeguarding online course (30 minutes) – Confirm costs (Joy) - “Introductory Safeguarding” online 45 mins £10 per person. Face to face /webinar 3 hrs £25-40 per person. Plus 3 year refresher £10 per person. Welfare officer required to attend “Specialist Safeguarding” 3-4 hrs £45. Agreed to fund the intro and specialist courses.</p>
3f. Social Update (Kirsty)	None.
AOB	BBQ – Are committee organising. To be reviewed with Lake Management (Stuart).
Next Meeting	Friday 3 rd September.