

# Scarborough and District Committee Meeting Minutes



<b>Date:</b>	17 November 2020
<b>Present:</b>	Stuart Norton (Chair), Martyn Tebb, Mark Lezemore, Dave Wilkinson, Joy Norton, Kirsty Labuschagne
<b>Apologies:</b>	Oli Haire
1. Matters arising from previous meeting/minutes	Covered in Agenda for this meeting.
2. Current arrangements for use of the lake and access to equipment	Stuart has spoken to A Backhouse and we can use the lake and access the container within current government guidelines (121 coaching/paddling etc.).
3. Pool and Lake Sessions	<p><b>Pool Sessions (Oli's report):</b> I have not spoken to the Pool manager however I have been told by a friend that works for the council that they, do not know if they will be even open again in 2020 due to the high infection rate in the Scarborough borough. To run the pool sessions this year would not be feasible due to social distancing requirements &amp; there been a maximum of 6 people allowed in the pool at one time.</p> <p>Agreed to revisit in next meeting for potential in 2021.</p>
4. Access to committee resources	<p>Confirmation that we can all access the committee resources. All except Mark can access the google drive.</p> <p><b>*ACTION: Agreed that Dave will show Mark.</b></p>
5. Membership & correspondence Updates (Secretary - Martyn)	<p>It was reported that Membership remained at 50 members down from 71 in 2019/20 (27 lapsed and 6 new).</p> <p>It was reported that we had 4 enquiries in September (3 for beginners courses and 1 for sea Kayak), 5 in October (4 for beginners courses and 1 for sea Kayak) and none in November. Of these we have 6 people registering an interest in attending a discover course but we have been unable to run one.</p>
6. Finance update (Treasurer - Mark)	<p>Mark reported we have £2626.38 balance.</p> <p>Income has come mainly from courses since April 2020 (£644.50 courses and £100 coaching).</p> <p>Open Canoe was sold for £50, payment pending. Mark to chase.</p>
7. Coaching update (Oli) <b>Inc. 2021 Courses</b>	<p>Report from Oli as follows: <b>Winter Sessions:</b> Dave is running a Sea Kayak course at present which has been greatly</p>

received by all participants.

Steve H was going to run a Surf course but this has been postponed due to the current lockdown restrictions.

### **Start & Discover**

It was decided previously to suspend all Start & Discover courses to 2021 due to the colder weather & us not having access to the pool this year.

### **Explorer course**

We have a number of participants who completed the Discover course at the end of September / October; the plan is to run this when lockdown restrictions ease.

### **2021 Lake Sessions**

I have spoken to the majority of the coaches about this but my proposal is to run the Start award on the first Saturday of every month, this would be at the lake & utilise all craft. The idea is for beginners to have a fun enjoyable day on the water to get a good understanding of what paddle sport is about & hopefully they will want to continue their journey on the Discover course.

Once the course is full any new enquires would be added to the following month.

The Discover course will run at the Tuesday night lakes sessions between 6 & 8 for 4 consecutive weeks after each Start course, the 4<sup>th</sup> sessions would be an alternative venue, sea or Howsham.

Proposed dates below:

Start Award

Saturday 3<sup>rd</sup> April

Saturday 1<sup>st</sup> May

Saturday 5<sup>th</sup> June

Saturday 3<sup>rd</sup> July

Discover Award

6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup> April

4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> & 25 May

8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> & 29<sup>th</sup> June

6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup> & 27<sup>th</sup> July.

We can run in August as required.

All of the above course should only take up one coach, therefore the remainder are available to look after existing member's needs, something to discuss is what is the minimum number we need for these course to run? Maximum is 5.

**Agreed that between 3 and 6 with a cut off for payment at 48 hours.**

2021 Explore course would be run as required, once members have reached this standard they could attend lake sessions without a coach, & attend WW, Surf Intro etc.

Discussion regarding provision of more advanced courses for existing members in Aug/Sep. Other coaching can be added as required organised in advance as part of lake sessions.

**\*ACTION: Kirsty to draft a coaching/DCM Rota**

	<p><b><u>Funding for Coaching course</u></b></p> <p>I am sitting the Core Coaching course in December, to update my BCU qualifications would the club be willing to assist with the cost?</p> <p>Price is £200.</p> <p><b>*ACTION: Agreed Stuart to review policy.</b></p>
<p>8. Equipment Update (Dave) <b>Including Grants.</b></p>	<p>It was reported that we have some smaller pieces of equipment either in poor state or not utilised. Proposed to either dispose of or sell as a first step in providing space for new/replacement equipment. Committee to be consulted first then circulate one at a time giving members first refusal through winter.</p> <p>Containers are 25-30 years old and in need of repair (Leaking). Proposal required for replacement and fitting out including ground space. 2 Years ago costs were £3720 (Containers, delivery, lockbox only).</p> <p>Strategic plan is required to define aim for equipment and funding required through grants/fund raising.</p> <p><b>*ACTION: Dave to circulate to committee for comment.</b></p>
<p>9. Welfare Update (Joy)</p>	<p>DBS checks to be put in place for spring dates (April). Will include coaches, committee and any assistants. BC will pay for checks and application is online. Joy will need to add one other committee member to the system.</p> <p><b>*ACTION: Oli to advise list of names to Joy.</b></p>
<p>10. Social Update (Kirsty)</p>	<p>It was noted that Lockdown and COVID restrictions have prevented any social events.</p> <p>Proposed events to look at for 2021: Bike rides, Quizzes, paddling presentations at Forge, social paddles and more...</p> <p>It was requested if we organise Group Subscriptions to paddling Apps. For example OS Maps has a group licence for £100. Agreed to revisit if demand is high.</p> <p>Dave would be happy to act as a point of contact for resources for sharing within the club.</p>
<p>AOB <b>- Martin Stirling Long Service</b> <b>- John Vinten</b></p>	<p>Martin has served on the committee for about 20 years. Longest continuous service.</p> <p>John was been treasurer for a long time and then briefly as Chair for 18 months.</p> <p>Proposed that we should give a physical item of appreciation. A framed certificate. Dave to send a photo of his to Stuart.</p> <p><b>*ACTION: Stuart to look at costs.</b></p>

<p><b>- Authorisation for club events</b></p> <p><b>- Other 2021 Events</b></p> <p><b>- AGM Date</b></p> <p><b>-Christmas Awards</b></p>	<p>Note that for events in 2021 committee will need to authorise Dave &amp; Martyn or other members without BC certification to lead events.</p> <p><b>*ACTION: Dave to circulate authorisation document for comment prior to next meeting.</b></p> <p>Proposed that each committee member should look at an event to plan for 2021 for discussion at next meeting.</p> <p>Next AGM should be April 2021.</p> <p>Proposed to give the awards individually first then hold an open event to present formally. Proposals to be posted on FB group chat. (Improver Award, Jason Raper Award - Commitment to the sport).</p>
<p>Next Meeting</p>	<p>Mid January unless pool available dictates we need it earlier. Martyn to look at possible dates.</p>